

PRIVACY POLICY

1. **Controller.** The controller of your personal data is JABON Grundstücksgesellschaft mbH & Co. KG, with its registered office at Tölzer Straße 15, 82031 Grünwald (Germany), entered in the commercial register maintained by the Munich Local Court under number HRA 106025 ("**we**" or the "**Company**"). Full legal information can be found at this link: https://resource-office.pl/en/strona-glowna/polityka_prywatnosci-en
2. **Contact.** For matters relating to personal data protection, you can contact us at the following e-mail address: datenschutz@kgal.de.
3. **Sources of data.** We have obtained your personal data directly from you in connection with your visit to the website at resource-office.pl ("**Website**").
4. **Categories of personal data.** The personal data we process in connection with your visit to the Website may include the following data:
 - (a) IP address and
 - (b) information contained in cookies.
5. **Data collection.** Information such as the IP address of the device you use to connect to the Website and information collected by cookies and other similar technologies ("**Cookies**") necessary for the functioning of the Website is collected automatically. Cookies that are not necessary for the functioning of the Website are stored on your device only if you give your consent for this purpose. For more information about the Cookies we use, please refer to the second part of this policy – "Information about Cookies".
6. **Purpose and legal basis for the processing of personal data.** Your data is processed for the following purposes:

Purpose	Legitimate interest	Legal basis
Ensuring the operation of the Website and its necessary functionalities	Conducting the Company's business using the Website	Art. 6(1)(f) of the GDPR ¹ in conjunction with Art. 399 of the Polish Electronic Communications Law
Establishing, investigating or defending legal claims	Protection of the Company's rights	Art. 6(1)(f) of the GDPR

¹ GDPR - means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

7. **Sharing personal data.** Your personal data may be shared with entities and authorities authorised to receive it under applicable law and may be transferred to entities processing personal data on behalf of the Company, including, but not limited to:
 - 7.1 **service providers:** external suppliers and service providers who assist us in areas such as IT services, including IT maintenance, data hosting and cybersecurity;
 - 7.2 **affiliated entities:** i.e. companies belonging to the same capital group as us, for internal administrative purposes;
 - 7.3 **professional advisers:** legal, financial or other advisers to whom the data will be transferred, in particular in connection with legal claims, audits or for compliance purposes.
8. **Transfers of personal data outside the EEA.** Your personal data will not be transferred outside the European Economic Area.
9. **Rights under the GDPR.** You have the right to request access to your personal data, rectification, erasure and restriction of processing. In addition, you may object to the processing of your personal data if such processing is based on the legitimate interests of the Company, i.e. on the grounds referred to in Article 6(1)(f) of the GDPR. In order to exercise these rights, you may contact us at the e-mail address indicated in point 1.
10. **Complaints.** If it is found that the processing of personal data violates the provisions of the GDPR, you have the right to lodge a complaint with the President of the Personal Data Protection Office.
11. **Automated decision-making.** We do not use your personal data for automated decision-making, including profiling.

INFORMATION ABOUT COOKIES

1. **What are cookies?** A cookie is a small text file that a website you visit saves on your device (computer, smartphone, tablet or other mobile device). This allows the website to remember your actions and preferences (e.g. login, language, font size and other display preferences) over a period of time. This means that you do not have to adjust these settings every time you return to our website or browse its various subpages.

These files do not affect the operation of your device and do not cause configuration changes in the user's end devices, nor do they have any impact on the operation of the software installed on these devices.
2. **How are cookies used on our website?** The use of cookies, other than those necessary for the functioning of the website, will depend on your browser settings and the options you select in the information banner that appears automatically when you enter the website (you can return to the information banner by clicking on the icon marked as "CO" in the lower left corner of the website).
3. Our Website uses the following types of cookies:
 - a) **Functional:**
 - necessary – These are required for the website to function properly and for its basic features to work (e.g. adjusting the display of content to the device or handling privacy

settings), as well as for storing user preferences during the session (e.g. the selected language).

- b) **Analytical** (optional) – create anonymous statistics that help us understand how users use the Website (e.g. which subpages are most frequently visited, number of visits, time spent on the website).

4. Functional and analytical cookies can be:

- a) **session cookies:** they remain on your device until you leave the website or close your browser.
- b) **persistent:** they remain on your device for the time specified in the parameters of a given Cookie or until you manually delete them using your device or browser settings; they are used to store information and settings from you and use them when you visit the site again in the future.

5. **Cookies used on our Website:**

Nature	Name	Description and purpose	Source	Duration
Functional (necessary)	_cfuid	This cookie is a part of the services provided by Cloudflare - Including load-balancing, deliverance of website content and serving DNS connection for website operators.	Cookiebot	30 days
Functional (necessary)	_zendesk_shared_session	Preserves users states across page requests.	Cookiebot	Session
Functional (necessary)	_help_center_session	Preserves users states across page requests.	Cookiebot	Session
Functional (necessary)	_beamer_filter_by_url	Registers data on visitors from multiple visits and on multiple websites. This information is used to measure the efficiency of advertisement on websites.	Cookiebot	Session
Analytical (optional)	_hjsessionUser	Collects statistics on the visitor's visits to the website, such as the number of visits, average time spent on the website and what pages have been read.	Cookiebot	1 Day
Functional (necessary)	_beamer_user_id	This cookie is used to collect data on the visitor's behavior on the website - this information can be used to assign the visitor to a visitor segment, based	Cookiebot	1 Year

		on common preferences.		
Functional (necessary)	pll_language	Used to adjust the language displayed on the website to the browser settings.	Website	session
Analytical (optional)	burst_uid	Used to store and track interactions with the Website for statistical purposes (anonymously).	Website	1 month
[●]	[●]	[●]	[●]	[●]

6. **How to control cookie settings?** You can delete all cookies that have been placed on your device, or you can change the settings in most browsers to prevent cookies from being placed on your device.

In addition, you can specify the conditions for storing cookies on your end device using the settings of the web browser you use to browse the website, whether on computers, smartphones, tablets or other devices. Detailed information about the possibilities and methods of handling cookies is available in the settings of the software (web browser), e.g. Google Chrome, Mozilla Firefox, Microsoft Edge or Safari.